

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 pm -20 May 2003**

Board Members in Attendance:

Carina Urbach	President
Pattie Guttenplan	Treasurer
Joy Hunsberger	Secretary
Kim Buchanan	Trustee
Karen Keller	Trustee
Candy Nixon	Trustee
John Penny	Trustee

Board Members Absent:

Lori Exley	Vice President
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Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development
Jennifer Arevalo, MEd. SCSC CAO/DOE

Board called to order by President, C. Urbach, at 7:08 PM.
Roll called by J. Hunsberger.

Reviewed 04/15/03 minutes. **Motion:** C. Urbach made motion to accept minutes with changes. J. Penny seconded motion. Motion passed unanimously.

Summary of PCCS Conference presented by K. Buchanan.

Financial Report - Presented by W. Ormsby. **Motion:** J. Hunsberger made motion to accept the Financial Report. K. Keller seconded motion. Motion passed unanimously.

Finance Committee Report - Presented by P. Guttenplan. No report.

Curriculum Committee Report - Presented by C. Urbach. No report.

Human Resources Committee Report - Presented by K. Buchanan. The Human Resources Committee met April 30th to review feedback processes and newsletter input. The committee also met on May 14th to finalize feedback processes and to discuss objectives for next year.

Fundraising and Outreach Committee Report -Presented by J. Hunsberger. No report.

Properties Committee Report - Presented by J. Penny. No report. The committee would like to recognize Denise Cooper for landscaping and painting, Joe Gabarone for fencing, Rob Keller and Jeff Whitely for computer donations.

Volunteerism Committee Report - Presented by C. Nixon. The last meeting of this committee was on May 8, 2003. The next meeting will be held on June 12th, 2003. Faculty Appreciation Week and National Charter School Week were very successful. June 11th, 2003 will be an Evening of Appreciation and Art. Volunteer hours have increased since January, with a total number of 34 families completing 4 hours of volunteer time a month. Plans to recognize these families at the Evening of Art and Appreciation were discussed.

Old Business:

Wendy Ormsby recommended changes to bus insurance premiums. **Motion:** C. Urbach made motion to approve the recommendation . C. Nixon seconded motion. Motion passed unanimously.

W. Ormsby presented a raise schedule for the 2003-2004 school year, of \$750 for the first level of merit, and \$1500 for the second level, plus a 2.5% cost of living increase. **Motion:** K. Buchanan made motion to accept the raise schedule. P. Guttenplan seconded motion. Motion passed unanimously.

W. Ormsby presented the 2003-2004 School Calendar. **Motion:** K. Keller made motion to accept the calendar. P. Guttenplan seconded motion. Motion passed unanimously.

W. Ormsby recommended the following hires for the 2003-2004 school year. Maggie Bilash as co-lead teacher of 4/5 grade at 60% of \$40,000/year. Kathy Egy as co-lead teacher of 4/5 at 40% of \$36,500/year. Leslie Leff as lead teacher of 3/4grade at \$40,000/year. Zoe as Special Education teacher at \$31,000/yr. **Motion:** C. Urbach made motion to approve hires for the 2003-2004 school year. K. Keller seconded motion. Motion passed unanimously.

New Business:

P. Guttenplan gave update on Souderton zoning meeting.

Public Comment - none

Adjournment:

Motion: C. Urbach made motion to adjourn meeting to Executive Session to discuss personnel issues. P. Guttenplan seconded motion. Motion passed unanimously. Meeting adjourned at to Executive Session at 8:30pm.

Respectively submitted by,

Approved by,

Jennifer Arevalo, MEd
CAO

Joy Hunsberger
Secretary