

**Souderton Charter School Collaborative  
Board of Trustees Meeting Minutes  
7:00 pm - 17 December 2002**

**Board Members in Attendance:**

Carina Urbach	President
Joy Hunsberger	Secretary
Patti Guttenplan	Treasurer
John Penny	Trustee
Kim Buchanan	Trustee
Karen Keller	Trustee
Candy Nixon	Trustee
Lori Exley	Vice President

**Other Persons in Attendance:**

Wendy D. Ormsby, MS	SCSC Director of Organizational Development
Jennifer Arevalo, MEd.	SCSC CAO/DOE

Board called to order by President, C. Urbach, at 7:02 PM.

Roll called by J. Hunsberger.

Reviewed 11/19/02 minutes. **Motion:** C. Urbach made motion to accept minutes with changes. C. Nixon seconded motion. Motion passed unanimously.

**Financial Report** - Presented by W. Ormsby. **Motion:** L. Exley made motion to accept the Financial Report. P. Guttenplan seconded motion. Motion passed unanimously.

**Finance Committee** - None

**Curriculum Committee** - None

**Human Resources Committee**- None

**Fundraising and Outreach Committee** - Presented by J. Hunsberger. The Fundraising and Outreach Committee met on December 3rd, 2002. Wendy McClanahan accepted the position of Committee Chair. The WinterFest fundraising event grossed approximately \$1000.

**Properties Committee**- None

**Volunteerism Committee**- Presented by C. Nixon. The Volunteerism Committee met on November 25th, 2002. The committee sent reminder postcards to families who have not yet completed four hours of PIE time, and is currently sending a related survey.

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**Old Business-**

J. Arevalo recommended the hiring of Nadene Serano as full-time Apprentice Teacher with additional leadership responsibilities. W Ormsby recommended compensation for a prorated share of health care buy-out at \$1,200 per year; Ms. Serano has requested only dental benefits for her family. **Motion:** C. Nixon made motion to approve the hiring of Nadene Serano for the position of Apprentice Teacher at \$20,000 per year base salary, \$3,000 per year leadership duties, plus a healthcare buy-out of \$1,200 per year P. Guttenplan seconded motion. Motion passed unanimously.

J. Arevalo recommended re-hiring Gwyn Michael as SCSC's part time Art Teacher, at the request of Ms. Michael. **Motion:** C. Nixon made motion to approve re-hiring Gwyn Michael for the position of part-time Art Teacher at \$30 per hour for up to five hours per week, plus one hour per week at the rate of \$10 per hour for art instruction during discovery workshop, with performance review commensurate with normal practices of school by the February 2003 board meeting. J. Hunsberger seconded motion. Motion passed unanimously.

J. Arevalo recommended hiring Maggie Bilash after completing the final step of the interview process that is scheduled for Wednesday, December 18, 2002. **Motion:** L. Exley made motion to empower W Ormsby and J Arevalo to hire Maggie Bilash at \$125 per day for the position of part-time teacher including responsibilities for planning, pending successful completion of the final interview process step. P. Guttenplan seconded motion. Motion passed unanimously.

**New Business:**

**Motion:** L. Exley made motion to approve Charter School Lease Reimbursement Forms. K. Keller seconded motion. Motion passed unanimously.

**Public Comment:** Mike Rocco asked for clarification on proposed positions of Maggie Bilash and Nadene Serano.

**Adjournment:**

**Motion:** C. Urbach made motion to adjourn. L. Exley seconded motion. Motion passed unanimously. Meeting adjourned at 7:15pm.

Next SCSC Board of Trustees meeting is scheduled for 1/21/03 at 7 PM to be held at the school.

Respectively submitted by,

Approved by,

Jennifer Arevalo  
CAO

Joy Hunsberger  
Secretary

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