

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 pm - 15 October 2002**

Board Members in Attendance:

Carina Urbach	President
Joy Hunsberger	Secretary
Pattie Guttenplan	Treasurer
John Penny	Trustee
Kim Buchanan	Trustee
Karen Keller	Trustee
Candy Nixon	Trustee

Lori Exley Absent

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development
Jennifer Arevalo SCSC CAO/DOE

Board called to order by President, C.Urbach, at 7:08 PM.
Roll called by J.Hunsberger.

Reviewed 9/17/02 minutes. **Motion:** C. Urbach made motion to accept minutes. J. Hunsberger seconded motion. Motion passed unanimously.

Presentation of Fiscal Year 2001-2002 audits results: J. Smith of Baum, Smith and Clemens
Motion: P. Guttenplan made motion to accept the statement draft for the year ending June 30, 2002. K. Keller seconded motion. Motion passed unanimously.

Significant Successes: Presented by SCSC students Megan Reek, Jessica Brennan, Julie Nyce, and Christine Penny.

Financial Report - Presented by W. Ormsby. **Motion:** J. Hunsberger made motion to approve BVA. P. Guttenplan seconded motion. Motion passed unanimously.

Finance Committee had no report at this time.

Curriculum Committee - Presented by C. Urbach. The Curriculum Committee met on October 15, 2002 at 4pm and developed the following goals:
Teachers will be reviewing state standards and curriculum, portfolio rubrics, PSSA testing in third grade, and create a library for parents about how they teach curriculum.

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Human Resources Committee- Presented by C. Urbach. The Human Resources Committee met on October 3rd, 2002 and developed the following goals:
Committee will be revising the 360 Degree Feedback Form and Employee Handbook, creating Board self-evaluation tools, continuing review of recruitment and retention of employees and tuition reimbursement. The Curriculum Committee will meet the first Wednesday of every month at 3:45 pm at the school. The next meeting is November 6th, 2002.

Fundraising Committee - Presented by J. Hunsberger. The October fund-raiser profits include the following:
The Scholastic Book Fair raised \$387.57, the Walkathon raised \$2275, and the Hoagie Sale raised \$250.

Properties Committee - had no report at this time.

Volunteerism Committee - Presented by C. Nixon. The Committee met on 9/26 to review returned PIE packets and to evaluate positions of and needs for volunteers.

Old Business:

Revision of Professional Education Plan Summary presented by J. Arevalo. **Motion:** C. Urbach made motion to accept changes to the Professional Education Plan Summary. C. Nixon seconded motion. Motion passed unanimously.

New Business: None

Public Comment: None

Motion: C. Urbach made motion to adjourn the meeting. C. Nixon seconded motion. Motion passed unanimously. Meeting adjourned at 8:20pm.

Next SCSC Board of Trustees meeting is scheduled for 11/19/02 at 7 PM to be held at the school.

Respectively submitted by,

Approved by,

Jennifer Arevalo
CAO

Joy Hunsberger
Secretary

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