

**Souderton Charter School Collaborative  
Board of Trustees Meeting Minutes  
7:00 pm - 20 August 2002**

**Board Members in Attendance:**

Carina Urbach	President
Joy Hunsberger	Secretary
Pattie Guttenplan	Treasurer
John Penny	Trustee
Kim Buchanan	Trustee

**Board Members Absent:**

Lori Exley	Vice President
Karen Keller	Trustee
Candy Nixon	Trustee

**Other Persons in Attendance:**

Wendy D. Ormsby, MS	SCSC Director of Organizational Development
Jennifer Arevalo	SCSC CAO/DOE

Board called to order by President, C.Urbach, at 7:15 pm.  
Roll called by J.Hunsberger.

Reviewed 7/16/02 minutes. **Motion:** C. Urbach made motion to accept 7/16/02 minutes. P. Guttenplan seconded motion. Motion passed unanimously.

W. Ormsby presented the Budget vs. Actual Report, dated through 8/19/02. **Motion:** J. Penny made motion to accept the BVA. K. Buchanan seconded motion. Motion passed unanimously.

W. Ormsby proposed that the Board approve spending of \$250 for two school representatives to attend the "No Child Left Behind" seminar in September. **Motion:** P. Guttenplan made motion to approve Ormsby's proposal. J. Penny seconded motion. Motion passed unanimously

**Finance Committee** had no report at this time.

**Curriculum Committee** had no report at this time.

**Human Relations Committee** had no report at this time.

**Fundraising Committee** - J. Hunsberger reported that the annual Scholastic Book Fair will be held during the week of October 8-12, 2002.

**Properties Committee** - J. Penny reported that a drop ceiling needs to be installed in the basement.

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**Volunteerism Committee** had no report at this time.

**Old Business:**

J. Arevelo proposed the hiring of the following staff/faculty for the 2002/2003 school year:

Sharon Wright, for the position of Special Education Teacher at \$30,000/year plus benefits for herself, and 50% of the cost of children's benefits, with PSER's contributions.

Janis Rindone, for Lead Special Education Teacher at \$35,000/year, with PSER's contributions. **Motion:** C. Urbach made motion to approve Arevelo's proposal. J. Hunsberger seconded motion. Motion passed unanimously

W. Ormsby proposed the hiring of Dawn Mills to perform cleaning duties and purchase cleaning supplies for the school, for the 2002/2003 school year, at \$71/day. **Motion:** J.Hunsberger made motion to approve Ormsby's proposal. J. Penny seconded motion. Motion passed unanimously.

J. Arevelo proposed the following changes to the school calendar: Move the Collaboration Session date for December, 2002 from the 17th to the 19th, Jan. 3rd, 2003, there will be no school for children, with the 17th of June, 2003 to be added as an early dismissal day, and the 16th of June to be changed to an early dismissal day. **Motion:** C. Urbach made motion to accept the proposed changes to the school calendar. P. Guttenplan seconded motion. Motion passed unanimously.

**New Business:**

W. Ormsby presented the following proposal from Excel Drywall, Inc..

Excel will supply clean room vinyl tiles to be installed by school. Excel will install standard white 2'x2' grid ready for tile, and will frame wall and soffit, to be rocked and beaded only, for a cost of \$3,694.00.

**Motion:** J Hunsberger made motion to approve Excel Drywall Inc.'s proposal. K. Buchanan seconded motion. Motion passed unanimously

J. Arevelo (?) proposed revised 2002-2003 discipline procedures.

**Motion:** J Hunsberger made motion to approve revised discipline procedures. C. Urbach seconded motion. Motion passed unanimously

**Public Comment:** None

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**Motion:** C. Urbach made motion to adjourn the meeting. P.Guttenplan seconded motion. Motion passed unanimously. Meeting adjourned at 7:52 pm.

Next SCSC Board of Trustees meeting is scheduled for 9/15/02 at 7 pm to be held at the school.

Respectively submitted by,

Approved by,

Jennifer Arevalo  
CAO

Joy Hunsberger  
Secretary

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