

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 pm - 16 July 2002**

Board Members in Attendance:

Carina Urbach	President
Joy Hunsberger	Secretary
Pattie Guttenplan	Treasurer
Karen Keller	Trustee
Candy Nixon,	Trustee
Lori Exley,	Vice President

Board Members Absent:

John Penny	Trustee
Kim Buchanon	Trustee

Board called to order by President, C.Urbach, at 7:06 pm.
Roll called by J.Hunsberger.

Reviewed 6/18/02 minutes. **Motion:** C. Urbach made motion to accept 6/18/02 minutes with minor corrections. Karen Keller seconded motion. Motion passed unanimously.

C.Urbach announced that an Executive Committee Session was held on 6/23/02 to make hiring proposals to new hires.

P. Guttenplan presented the Budget vs. Actual Report, dated through 6/17/02. Review was tabled until the next meeting, when the Director of Organizational Development could be present

Finance Committee had no report at this time.

Curriculum Committee had no report at this time.

Human Relations Committee had no report at this time.

Fundraising Committee had no report at this time.

Properties Committee had no report at this time.

Volunteerism Committee had no report at this time.

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Old Business: P. Guttenplan presented recommendation for auditors Baum, Smith and Clemens for the 2001-2002 school year ATR and 990. **Motion:** J. Hunsberger made motion to approve auditors Baum, Smith and Clemens for the 2001-2002 school year ATR and 990. L. Exley seconded motion. Motion passed unanimously.

New Business: C. Urbach presented recommendations for the Board to hire the following for the 2002-2003 school year.

Lisa Soboloak - Lead Teacher at \$36,474/year

Kathy Hankins - Lead Teacher at \$34,832/year

Carolyn Ford - Lead Teacher at \$42,114/year

Andrea Reek - Learner Support at \$11.00/hr.

Wendy Ormsby - Director of Organizational Development at \$38,000/year

Joyce Seals - School Nurse at \$17.00/hr.

Holly Pollock - Special Education Teacher at \$38,000/year

Angela DeLay -Apprentice Math Teacher at \$26,000/year

Motion: C. Urbach made motion to accept the proposed hiring recommendations for the 2002-2003 school year, noting that for all salaried employees, health care benefits or buyout, and contributions to PSERs will be made. J. Hunsberger seconded motion. Motion passed unanimously.

Brief discussions about student handbook and employee handbook review, federal tax liability concerning employee tuition reimbursement, medical records non-compliance policy, and Apprentice Teacher position description revisions were tabled for future discussion.

Public Comment: None

Motion: J. Hunsberger made motion to adjourn the meeting. P.Guttenplan seconded motion. Motion passed unanimously. Meeting adjourned at 8:07 pm.

Next SCSC Board of Trustees meeting is scheduled for 8/20/02 at 7 pm to be held at the school.

Respectively submitted by,

Approved by,

Jennifer Arevalo
CAO

Joy Hunsberger
Secretary

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