

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 pm - 21 May 2002**

Board Members in Attendance:

Carina Urbach	President
Joy Hunsberger	Secretary
Pattie Guttenplan	Treasurer
Karen Keller	Trustee
Candy Nixon,	Trustee
John Penny	Trustee
Lori Exley,	Vice President

Board Members Absent:

None

Other Persons in Attendance:

Diane E. Ormsby, EdD	SCSC Chief Administrative Officer
Wendy D. Ormsby, MS	SCSC Director of Organizational Development

Board called to order by President, C.Urbach, at 7:09 pm
Roll called by J.Hunsberger

Reviewed 4/16/02 minutes. **Motion:** C.Urbach made motion to accept 4/16/02 minutes with noted corrections. L.Exley seconded motion. Motion passed unanimously.

C.Urbach announced that executive sessions were held on 4/26/02, 5/6/02, and 5/19/02 to discuss personnel issues.

C.Urbach announced that Diane E. Ormsby, EdD resigned as CAO, effective at the end of the current school year.

W.Ormsby presented the Budget vs. Actual Financial Report, dated through 5/20/02. **Motion:** L.Exley made motion to approve B v. A Report dated 5/20/02 and May 2002 spending proposals as it appears. C.Nixon seconded motion. Motion passed unanimously.

W.Ormsby distributed copies of next year's (2002-2003) proposed budget for Board review. Brief clarifying discussion followed. Action tabled until June meeting.

Finance Committee had no report at this time.

D.Ormsby stated that several members of the **Curriculum Committee** met on 5/20/02 to review progress towards committee tasks.

Human Relations Committee had no report at this time.

Fundraising Committee had no report at this time.

For the **Properties Committee**, J.Penny reported that new windows in two of the back classrooms were installed by Alderfer Glass.

C.Nixon, of the **Volunteerism Committee** reported that this committee met on 4/19/02 and 4/26/02 to finalize family sign-up letter for Partners in Education and to work on a welcome packet for new families. Committee members also finalized plans for the First Annual Evening of Art and Appreciation to be held at school on 6/6/02.

Old Business: **Motion:** C.Urbach made motion to accept the revised SCSC 2002-2003 school calendar. J.Penny seconded motion. Motion passes unanimously.

Motion: C.Nixon made motion to approve Michael Brooks Legal Services contract as presented. J.Hunsberger seconded motion. Motion passes unanimously.

W.Ormsby made several rehiring recommendations. She recommended that Lisa Kessler, the SCSC Office Manager, be repositioned to professional status with an annual rate salary of \$20,000 and benefits (or benefit buy out) for the 2002-2003 school year. She also recommended that Gwyn Michaels be repositioned to professional position as an apprentice teacher for the 2002-2003 school year at an annual salary of \$22,000 and benefits (or benefit buy out). In this position, Ms. Michaels would have the additional responsibility of coordinating and running the school art program. **Motion:** C.Nixon made motion to approve these rehiring recommendations for Ms. Kessler and Ms. Michaels as presented. P.Guttenplan seconded motion. Motion passed unanimously.

New Business:

W.Ormsby recommended that the Board contract with Chris Kiesling as the physical education teacher for the 2002-2003 school year as per the recommendation document. **Motion:** L.Exley made motion to approve the contract with Chris Kiesling as presented. P.Guttenplan seconded motion. Motion passed unanimously.

C. Urbach announced an Instructional Technology Leadership Institute for interested persons.

A brief discussion about piloting an Awards in Excellence Program followed. Action was tabled until June meeting.

Public Comment: None

Motion: C.Urbach made motion to adjourn the meeting. J.Hunsberger seconded motion. Motion passed unanimously. Meeting adjourned at 7:55 pm.

Next SCSC Board of Trustees meeting is scheduled for 6/18/02 at 7 pm to be held at the school.

Respectively submitted by,

Approved by,

Diane E. Ormsby, EdD
CAO

Joy Hunsberger
Secretary