

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 p.m. – June 20, 2006**

Board Members:

Carina Urbach	President
Jeff Whiteley	Vice-President
Pattie Guttenplan	Treasurer
Kim Buchanan	Secretary
Kristin Davenport	Trustee
Heather Calarco	Trustee
Lisa Kern	Trustee
John Penny	Trustee

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development
Jennifer Arevalo, SCSC Director of Education

Board called to order by President, C. Urbach at 7:00 pm.
Roll called by K. Buchanan.

Reviewed May 16, 2006 minutes. **Motion:** P. Guttenplan motioned to accept minutes with said changes. H. Calarco seconded motion. Motion passed unanimously.

Public Comment -None

Leadership Report- presented by J. Arevalo and W. Ormsby. L. Leff gave a presentation on The Responsive Classroom.

Financial Report- presented by W. Ormsby. **Motion:** C. Urbach motioned to approve the BVA for June as is. K. Buchanan seconded the motion. Motion passed unanimously.

Finance Committee Report- presented by P. Guttenplan. The committee met on June 20, 2006 and reviewed financial report.

Human Resources Committee Report – No Report.

Fundraising and Outreach Committee Report – No Report.

Properties Committee Report – presented by J. Penny. The new Key Pad for the school entrances completed installation. Requests have been made for an estimate on the re-pointing of the bricks.

Volunteerism Committee – presented by L. Kern. Ice cream social was held on June 9, 2006 and was a success.

Old Business:

Approve increase in expenditure for a van through Just Cruisin' up to \$13,000 - presented by W. Ormsby. **Motion:** C. Urbach motioned to approve up to \$26,000 for the purchase of two vans through Just Cruisin' with the same criteria as stated before. K. Davenport seconded the motion. Motion passed unanimously.

Approve Budget for 2006-2007 School Year – presented by W. Ormsby.

Motion: K. Buchanan motioned to approve the Budget for 2006-2007 School Year as presented at the meeting with said changes. L. Kern seconded the motion. Motion passed unanimously.

Approve Field Trip Chaperone/Driving Policy – presented by W. Ormsby

Motion: J. Whiteley motioned to approve Field Trip Chaperone/Driving Policy as presented at the meeting. P. Guttenplan seconded the motion. Motion passed unanimously.

Approve signing of contract with Michael Brooks, Esq. – presented by W. Ormsby

Motion: C. Urbach motioned to approve signing of the one year legal contract with Michael Brooks, Esq for the amount of \$6000. K. Davenport seconded the motion. Motion passed unanimously.

Approve signing of engagement letter with Baum, Smith & Clemens – presented by W. Ormsby

Motion: P. Guttenplan motioned to approve the signing of the engagement letter with Baum, Smith & Clemens which includes the Audit, Annual Financial Statement, 990 Form and presentation of Audit Findings at a Board Meeting. H. Calarco seconded the motion. Motion passed unanimously.

Review & discuss Student Vacation Policy – presented by W. Ormsby

-Discussion held. No motions were made

Approve hiring & rehiring recommendations – presented by W. Ormsby

Motion: J. Whiteley motioned to approve the hiring and rehiring recommendations as presented at the meeting. K. Buchanan seconded the motion. Motion passed unanimously.

Approve rug cleaning for \$1700 – presented by W. Ormsby

Motion: C. Urbach motioned to approve the rug cleaning cost of \$1700 and the painting cost of \$1500. L. Kern seconded the motion. Motion passed unanimously.

New Business:

Approve \$5000 for Responsive Classroom Class for L. Leff – presented by C. Urbach

Motion: C. Urbach motioned to approve \$5000 for the cost of the Responsive Classroom Class for L. Leff. P. Guttenplan seconded the motion. Motion passed unanimously.

Board Elections & Reorganization:

Board Elections of C. Urbach, J. Whiteley, and K. Buchanan

Motion: P. Guttenplan nominated C. Urbach, J. Whiteley and K. Buchanan to be re-elected to the Board of Trustees at SCSC. H. Calarco seconded the nomination. Voted via show of hands and motion passed unanimously.

Motion: C. Urbach nominated L. Kern and K. Buchanan for the position of President. P. Guttenplan seconded the nomination. L. Kern was elected to the position of President.

Motion: P. Guttenplan nominated J. Whiteley for the position of Vice-President. K. Davenport seconded the nomination. J. Whiteley was elected to the position of Vice-President.

Motion: K. Buchanan nominated P. Guttenplan for the position of Treasurer. H. Calarco seconded the nomination. P. Guttenplan was elected to the position of Treasurer.


Motion: J. Whiteley nominated H. Calarco for the position of Secretary. L. Kern seconded the nomination. H. Calarco was elected to the position of Secretary.

W. Ormsby publicly acknowledged C. Urbach for all of her hard work as Board President.

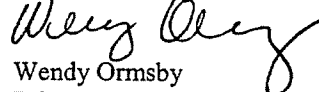
Adjournment:

Motion: C. Urbach motioned to adjourn the meeting at 8:47 pm. P. Guttenplan seconded the motion. Motion passed unanimously.

Respectively submitted by,


Kimberly A. Buchanan
Board Secretary

Approved by,


Wendy Ormsby
DOD