

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:15 p.m. – May 16, 2006**

Board Members:

Carina Urbach	President
Jeff Whiteley	Vice-President
Kim Buchanan	Secretary
Kristin Davenport	Trustee
Heather Calarco	Trustee
Lisa Kern	Trustee
John Penny	Trustee

Absent: Pattie Guttenplan

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development
Jennifer Arevalo, SCSC Director of Education

Board called to order by President, C Urbach at 7:18 pm.
Roll called by K. Buchanan.

Reviewed April 18, 2006 minutes. **Motion:** J. Whiteley motioned to accept minutes with said changes. K. Davenport seconded motion. Motion passed unanimously.

Public Comment -None

Leadership Report- presented by J. Arevalo and W. Ormsby. Announced that Lisa Sobolak won “teacher of the year” sponsored by Wal-Mart. Reviewed the celebration of the Butterfly Garden.

Financial Report- presented by W. Ormsby. **Motion:** C. Urbach motioned to approve the BVA for April as is. K. Buchanan seconded the motion. Motion passed unanimously.

Finance Committee Report- No report.

Human Resources Committee Report – No Report.

Fundraising and Outreach Committee Report – No Report.

Properties Committee Report – presented by J. Penny. Discussed purchasing a new Key Pad for the school entrances. **Motion:** J. Whiteley motioned to approve the amount of \$3000 to have a Honeywell Badging System to be installed. L. Kern seconded the motion. Motion passed unanimously.

Volunteerism Committee – presented by L. Kern. A meeting was held on April 28, 2006. There is an evening of appreciation scheduled for June 9, 2006 as an ice cream social. Volunteers are still needed for the September Car Show. The fifth monthly parent meeting was held successfully.

Old Business:

Review school calendar for 2006-2007 school year - presented by W. Ormsby. **Motion:** K. Buchanan motioned to approve the 2006-2007 School Year as presented at the meeting. H. Calarco seconded the motion. Motion passed unanimously.

Final discussion of Budget for 2006-2007 School Year – presented by W. Ormsby.

-Discussion held. No motions were made.

Approve Field Trip Chaperone/Driving Policy – presented by W. Ormsby

- Discussion held. No motions were made.

Approve Salary Administration Schedule to be set at 2% plus a \$750 increase – presented by W. Ormsby

Motion: C. Urbach motioned to approve the Salary Administration Schedule to be set at 2% plus a \$750 increase as presented at the meeting. K. Davenport seconded the motion. Motion passed unanimously.

New Business:

Discussions with candidates running for Board President – presented by C. Urbach

-Discussion held. No motions were made.

W. McClanahan was recognized for her contributions made to the Board during her tenure. Reflections were given on the accomplishments of the Fundraiser Committee.

Adjournment:

Motion: C. Urbach motioned to adjourn the meeting at 8:58 pm. H. Calarco seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Kimberly A. Buchanan
Board Secretary

Wendy Ormsby
DOD