

**Souderton Charter School Collaborative  
Board of Trustees Meeting Minutes  
7:00 p.m. – March 21, 2006**

**Board Members:**

Carina Urbach	President
Jeff Whiteley	Vice-President
Pattie Guttenplan	Treasurer
Kim Buchanan	Secretary
Kristin Davenport	Trustee
Heather Calarco	Trustee
Lisa Kern	Trustee
John Penny	Trustee

Absent:

**Other Persons in Attendance:**

Wendy D. Ormsby, MS SCSC Director of Organizational Development  
Jennifer Arevalo, SCSC Director of Education

Board called to order by President, C Urbach at 6:55 pm.  
Roll called by K. Buchanan.

Reviewed February 21, 2006 minutes. **Motion:** C. Urbach motioned to accept minutes with said changes. L. Kern seconded motion. Motion passed unanimously.

C. Urbach announced that an Executive Session was held prior to tonight's meeting relating to personnel issues.

**Public Comment** -None

**Leadership Report-** presented by J. Arevalo and W. Ormsby. Presentation focused on employee orientation packet relating to the culture of the school.

**Financial Report-** presented by W. Ormsby. **Motion:** K. Buchanan motioned to approve the BVA for February as is. J. Whiteley seconded the motion. Motion passed unanimously.

**Finance Committee Report-** presented by P. Guttenplan. The committee meeting was held on March 21, 2006. The financial report was reviewed at the meeting and it was discussed about a five year financial plan.

**Human Resources Committee Report** – No Report.

**Fundraising and Outreach Committee Report** – presented by C. Urbach. Upcoming events were reviewed: Basket Bingo, April 22, Car Show, September 17 and Scholastic Book Fair, first week in May.

**Properties Committee Report** – presented by J. Penny. Discussed the re-pointing of the bricks.

**Volunteerism Committee** – presented by H. Calarco. The committee discussed the Branching Out Newsletter, identified volunteer needs for the Car Show, and Teacher Appreciation went well. The next meeting is scheduled for April 3, 2006.

**Old Business:**

Review school calendar for 2006-2007 school year - presented by W. Ormsby.

Discussion held. No motions were made.

Approve Adopting Resolution for Flexible Spending Account to run from April 1, 2006 – August 31, 2006 for maximum employee contribution of \$500 – presented by W. Ormsby

**Motion:** C. Urbach motioned to approve adopting the resolution for Flexible Spending Account to run from April 1, 2006 – August 31, 2006 for maximum employee contribution of \$500. K. Davenport seconded the motion. Motion passed unanimously.

**New Business:**

Review preliminary budget for 2006-2007 school year – presented by W. Ormsby

Discussion held. No motions were made.

Approve proposed hiring recommendations – presented by W. Ormsby

**Motion:** C. Urbach motioned to approve the proposed Hiring and Other Actions for 2005-2006 School year as presented at the Board of Trustee meeting on March 31, 2006. P. Guttenplan seconded the motion. Motion passed unanimously.

**Adjournment:**

**Motion:** C. Urbach motioned to adjourn 8:25 pm. K. Buchanan seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Kimberly A. Buchanan  
Board Secretary

Wendy Ormsby  
DOD