

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 p.m. – September 20, 2005**

Board Members:

Carina Urbach	President
Jeff Whiteley	Vice-President
Pattie Guttenplan	Treasurer
Kim Buchanan	Secretary
Heather Calarco	Trustee
Kristin Davenport	Trustee
Lisa Kern	Trustee
Wendy McClanahan	Trustee
John Penny	Trustee

Other Persons in Attendance:

Jennifer Arevalo, SCSC CAO/Director of Education
Wendy D. Ormsby, MS SCSC Director of Organizational Development

Board called to order by President, C. Urbach at 7:03 pm.
Roll called by K. Buchanan

Presentation of Preliminary Audit Findings by Baum, Smith & Clemens – Judy Smith and Rose Hartle reviewed the audit findings of the Financial Statements for Souderton Charter School Collaborative for the year ended June 30, 2005. The findings were a “clean opinion”.

Reviewed June 21, 2005 minutes. **Motion:** K. Buchanan motioned to accept minutes with said changes. P. Guttenplan seconded motion. Motion passed unanimously.

Public Comment-None

Leadership Report-Formal report presented by J. Arevalo reviewed the PSSA Scores. Overall, numbers were favorable with third grade at 100% proficient or above in math and at 77% proficient or above in reading and with fifth grade at 86% proficient or above in math and at 57% proficient or above in reading. She also focused on science curriculum with a breakdown of Biology, Physics/Chemistry, Earth Sciences, and Technology.

Financial Report-- Presented by W. Ormsby. **Motion:** C. Urbach motioned to approve the BVA for September as is. W. McClanahan seconded the motion. Motion passed unanimously

Finance Committee Report- presented by P. Guttenplan. A meeting was held on September 20 to review the financial report and to discuss the findings of the Annual Financial audit. Present at the meeting was W. Ormsby, P. Guttenplan and L. Kern.

Human Resources Committee Report-No report

Fundraising and Outreach Committee Report-presented by W. McClanahan. The car show was held on September 18, 2005 and was well attended. The next meeting is scheduled for Monday, October 3, 2005 at the Indian Valley Library.

Properties Committee Report-presented by P. Guttenplan. Reviewed the estimates for the proposed playground and the proposed layouts. The team planned to look at the playground currently at the United

Friends School.

Old Business:

Approval of Tuition Reimbursement Policy – presented by W. Ormsby

Motion: P. Guttenplan motioned to approve the Tuition Reimbursement Policy as presented. K. Davenport seconded the motion. Motion passed unanimously.

Approval of the Annual Dues on PA Coalition of Charter Schools – presented by W. Ormsby

Motion: P. Guttenplan motioned to approve the annual dues of \$600 for Pennsylvania Coalition of Charter Schools. L. Kern seconded the motion. Motion passed unanimously

New Business:

Approval of SCSC Professional Education Plan to be submitted to Pennsylvania Department of Education – presented by J. Arevalo

Motion: C. Urbach motioned to approve SCSC Professional Education Plan to be submitted to Pennsylvania Department of Education as presented. P. Guttenplan seconded the motion. Motion passed unanimously.

Approval expenditure of up to \$4000 for purchase and installation of library shelving – presented by W. Ormsby

Motion: C. Urbach motioned to approve the expenditure of up to \$4000 for the purchase and installation of library shelving. H. Calarco seconded the motion. Motion passed unanimously.

Approval of Baum, Smith & Clemens Audit presented at the meeting – presented by C. Urbach

Motion: C. Urbach motioned for the approval of the Baum, Smith & Clemens Audit as presented at the meeting. H. Calarco seconded the motion. Motion passed unanimously.

Adjournment:

Motion: C. Urbach motioned to executive session at 8:35 pm. P. Guttenplan seconded the motion. Motion passed unanimously.

Executive Session: Called to Order at 8:39 pm. A review of the Car Show Fundraiser was discussed. Executive session adjourned at 9:00 pm.

Respectively submitted by,

Approved by,

Kimberly A. Buchanan
Board Secretary

Wendy Ormsby
DOD