

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 p.m. – May 17, 2005**

Board Members:

Jeff Whiteley	Vice-President
Kim Buchanan	Secretary
Pattie Guttenplan	Treasurer
Wendy McClanahan	Trustee
John Penny	Trustee

Absent:

Carina Urbach	President
Joy Hunsberger	Trustee

Note: W. McClanahan left the meeting at 7:55 pm.

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development

Board called to order by Vice-President, J. Whiteley at 7:04 pm.

Roll called by K. Buchanan.

Reviewed April 19, 2005 minutes. **Motion:** J. Whiteley motioned to accept minutes as is. W. McClanahan seconded motion. Motion passed unanimously.

Public Comment- None.

Leadership Report – Presented at the meeting by W. Ormsby. Reviewed Leadership Report presented at the meeting. Focused on Organization and meeting our Critical Success Factors.

Financial Report - Presented by W. Ormsby. **Motion:** K. Buchanan motioned to approve the BVA for May as is. P. Guttenplan seconded the motion. Motion passed unanimously.

Finance Committee Report – No report.

Human Resources Committee Report – Presented by K. Buchanan. A review of the current standing of the policies was discussed and more information to follow.

Fundraising & Outreach Committee Report – Presented by W. McClanahan. A meeting was held on May 2. The flower sale raised \$1200 and the approximately total raised this year was \$4500. The next meeting is scheduled for Monday, June 6, 2005 at 6:30 pm at the Indian Valley Library.

Properties Committee Report – Presented by J. Penny. A review of the upcoming changes to the school was reviewed which included carpet replacement, tile and cleaning. There is an on-going evaluation of the heat and air condition system.

Old Business:

-Revisit the 2005-2006 School-Year Calendar – Presented by W. Ormsby

A discussion was held. No motions were made.

-Approve CPI figure of 2% for faculty raises and bonus of \$750 – presented by W. Ormsby

Motion: J. Whiteley motioned to approve the CPI figure of 2% for faculty raises and a bonus of \$750. K. Buchanan seconded the motion. Motion passed unanimously.

-Collect completed Statements of Financial Interest from all Board Members – presented by W. Ormsby

A reminder was made to all Board Members to complete appropriate paperwork. No motions were made.

- Updates from Working Groups

Laws, Regulations and other – J. Penny

- Working on getting additional information from the US Department of Education relating to a 15 year Charter and there had been some discussion on receiving funding directly from the state instead of through the School District.

Board Development & Public Relations – J. Whiteley

- Reviewed and proposed orientation sessions for potential board members.

Institutionalization & succession Planning – P. Guttenplan

- Several discussions were held during Charter School Week to promote respect and the peace table, collaborations and include and life learning.

New Business:

-Review of the Sustainable Energy Fund – presented by W. Ormsby

-The Sustainable Energy Fund Grant was signed.

-Teacher Appreciation – presented by W. Ormsby

- The teachers were very grateful for the various items during Teacher Appreciation Week.

- Review of the Medication Policy from the American Lung Association – presented by W. Ormsby

- A discussion was held relating to the current policy relating to Students carrying asthma inhalers. A SCSC policy will be written to address this issue and presented at a later Board Meeting for approval. No motions were made.

Adjournment:

Motion: J. Whiteley made a motion to adjourn meeting at 8:22 pm. P. Guttenplan seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Wendy Ormsby
DOD

Kimberly A. Buchanan
Secretary