

**Souderton Charter School Collaborative  
Board of Trustees Meeting Minutes  
7:00 p.m. – April 19, 2005**

**Board Members:**

Carina Urbach	President
Kim Buchanan	Secretary
Pattie Guttenplan	Treasurer
Joy Hunsberger	Trustee
Wendy McClanahan	Trustee
John Penny	Trustee

**Absent:**

Jeff Whiteley	Vice-President
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**Other Persons in Attendance:**

Wendy D. Ormsby, MS SCSC Director of Organizational Development  
Amy Farabaugh, SCSC Teacher  
Kevin M. Wright, Wright Electric Contracting

Board called to order by President, C. Urbach at 7:05 pm.  
Roll called by K. Buchanan.

Reviewed March 15, 2005 minutes. **Motion:** C. Urbach motioned to accept minutes as is. P. Guttenplan seconded motion. Motion passed unanimously.

**Public Comment-** None.

Kevin M. Wright presented the information relating to Solar Energy and what is available to SCSC which included a detailed explanation of the three parts of the Sustainable Energy Fund Grant.

**Leadership Report** – Presented at the meeting by W. Ormsby. Reviewed Leadership Report presented at the meeting. Amy Farabaugh reviewed the “Making Meaning” teaching techniques and provided examples of children’s work.

**Financial Report** - Presented by W. Ormsby. **Motion:** K. Buchanan motioned to approve the BVA for April as is. C. Urbach seconded the motion. Motion passed unanimously.

**Finance Committee Report** – No report.

**Human Resources Committee Report** – Presented by K. Buchanan. The meeting focused on reviewing existing policies and some recommended changes were made. Once the policies have been updated, the board will review and recommend approval.

**Fundraising & Outreach Committee Report** – Presented by J. Hunsberger. A review of the Spring fundraiser and all purchased items will be distributed on May 7. The committee is looking at interest in a car show and craft show in the fall. The next meeting will be held on Monday, May 2, 2005 at 6:30 pm at the Indian Valley Library.

**Properties Committee Report** – Presented by J. Penny. iPrism software update was installed without any problems.

**Old Business:**

- Update on teacher appreciation gift – Presented by C. Urbach.

Teacher Appreciation Week is scheduled for the week of May 9. A dinner for the teachers will be at the evening collaborative.

-Approve Paula Wynn to sign the solar panel grant for \$15,700 from Sustainable Energy Fund - Presented by C. Urbach

**Motion:** C. Urbach motioned to approve Paula Wynn authorization to sign the solar panel grant for \$15,700 from the Sustainable Energy Fund. J. Hunsberger seconded the motion. Motion passed unanimously.

-Approve the 2005-2006 School-Year Calendar – Presented by W. Ormsby

**Motion:** C. Urbach motioned to the 2005-2006 School-Year Calendar as presented at the meeting. W. McClanahan seconded the motion. Motion passed unanimously.

- Review of 2005-2006 School-Year Budget- Presented by W. Ormsby

A discussion was held. No motions were made.

-Review E-mail Guidelines for Teachers and parent Communications

A discussion was held and these guidelines will be incorporated into the Employee and Student Handbooks.

**New Business:**

- Updates from Working Groups

Laws, Regulations and other – J. Penny

- Reviewed information sent out to the group and more information will follow

Board Development & Public Relations – J. Whiteley/C. Urbach

- Meeting Scheduled for April 25, 2005.

Institutionalization & succession Planning – P. Guttenplan

- A meeting took place on Tuesday, April 12, 2005 and the focus was to look at ways to formalize a visual mission. Additional topics were discussed to include reviews of core principles during Teacher Appreciation week. Next meeting is schedule May 10, 2005 at the school.

**Adjournment:**

**Motion:** C. Urbach motioned to adjourn meeting at 8:40 pm. K. Buchanan seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Wendy Ormsby

Kimberly A. Buchanan

DOD

Secretary