

**Souderton Charter School Collaborative  
Board of Trustees Meeting Minutes  
7:00 p.m. – January 18, 2005**

**Board Members:**

Carina Urbach	President
Jeff Whiteley	Vice-President
Kim Buchanan	Secretary
Pattie Guttenplan	Treasurer
Joy Hunsberger	Trustee
Wendy McClanahan	Trustee
John Penny	Trustee

Absent  
Pattie Guttenplan

**Other Persons in Attendance:**

Wendy D. Ormsby, MS SCSC Director of Organizational Development

Board called to order by President, C. Urbach at 7:23 pm.  
Roll called by K. Buchanan.

Reviewed December 21, 2004 minutes. **Motion:** J. Hunsberger motioned to accept minutes with said changes. C. Urbach seconded motion. Motion passed unanimously.

**Public Comment-** None

**Leadership Report** – Presented at the meeting by W. Ormsby. Reviewed Leadership Report presented at the meeting.

**Financial Report** - Presented by W. Ormsby. **Motion:** K. Buchanan motioned to approve the BVA for January as is. J. Whiteley seconded the motion. Motion passed unanimously.

**Finance Committee Report** – no report

**Human Resources Committee Report** – Presented by K. Buchanan. Next meeting is scheduled March 11.

**Fundraising & Outreach Committee Report** – presented by J. Hunsberger. A meeting was held on January 3, 2005 at Indian Valley Library and reviewed the upcoming events. Basket Bingo is scheduled for January 29, 2005. Holiday fundraiser raised \$1375. Next meeting is scheduled for February 7, 2005 at the Indian Valley Library at 6:30 pm.

**Properties Committee Report** – no report

**Old Business:**

Approve revised Salary Administration Policy - Presented by W. Ormsby  
**Motion:** C. Urbach motioned to approve the Salary Administration Policy with said changes. J. Whiteley seconded the motion. Motion passed unanimously.

**New Business:**

Approve the Enrollment Time Period-Presented by W. Ormsby

**Motion:** C. Urbach motioned to open School Enrollment until February 28, 2005 and to complete the lottery by March 15, 2005. K. Buchanan seconded the motion. Motion passed unanimously.

Discussion regarding Teacher Appreciation Week and ideas for gifts to the school - presented by C. Urbach and J. Whiteley

Ideas were reviewed. No motions were made.

**Adjournment: Motion:** C. Urbach motioned to adjourn meeting at 8:22 pm. W. McClanahan seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Wendy Ormsby  
DOD

Kimberly A. Buchanan  
Secretary