

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 p.m. – October 19, 2004**

Board Members:

Carina Urbach	President
Jeff Whiteley	Vice-President
Kim Buchanan	Secretary
Pattie Guttenplan	Treasurer
Joy Hunsberger	Trustee
John Penny	Trustee

J. Whiteley entered the meeting at 7:50 pm.

Absent:

Wendy McClanahan

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development

Board called to order by President, C. Urbach at 7:10 pm.

Roll called by K. Buchanan

Presentation of audit findings by Baum, Smith & Clemens representative- Reviewed draft financial statement presented by Judy Smith, CPA.

Reviewed September 21, 2004 minutes. **Motion:** C. Urbach made motion to accept minutes with changes. P. Guttenplan seconded motion. Motion passed unanimously.

Public Comment- None

Leadership Report – Presented at the meeting by W. Ormsby.

Financial Report - Presented by W. Ormsby. **Motion:** K. Buchanan made a motion to approve the BVA for October as is. J. Whiteley seconded the motion. Motion passed unanimously.

Finance Committee Report – no report

Human Resources Committee Report – Presented by K. Buchanan. The committee met on October 15, 2004. The meeting focused on the 360 Degree Feedback Process. Next meeting is scheduled for Nov 19, 2004 at the school at noon.

Fundraising & Outreach Committee Report – presented by J. Hunsberger. The school completed the Book Fair and Walk-a-thon in early October and the final numbers were pending. The next meeting is scheduled for November 8, 2004 at Indian Valley Library. The following is the list of dates for the remaining meetings: Dec 6, Jan 3, Feb 7, Mar 7, Apr 4, May 2 and Jun 6.

Properties Committee Report – presented by J. Penny. The school has received a donation of 18 monitors and 18 computer systems.

Old Business:

Approval of payment for Sylvan Learning tutoring services - Presented by W. Ormsby

Motion: C. Urbach motioned to approve the payment for Sylvan Learning Center for compensatory education in the amount of \$1152. K. Buchanan seconded the motion. Motion passed unanimously.

New Business:

Approval of expenditure for fence between playground and neighbors parking lot - Presented by W. Ormsby.

Motion: C. Urbach motioned to approve the purchase of a fence for the property line between the school and lawyer's parking lot, in the amount not exceed \$1300. P. Guttenplan seconded the motion. Motion passed unanimously.

Approval of Charter School Lease Reimbursement – Presented W. Ormsby

Motion: P. Guttenplan motioned to approve the re-imbusement of the Charter School Lease and P. Guttenplan amended the motion that it certifies, to best if its knowledge and belief, the information in this application is true and correct. J. Hunsberger seconded the motion. Motion passed unanimously.

Adjournment: Motion: C. Urbach motioned to adjourn meeting at 8:40 pm to executive session. P. Guttenplan seconded the motion. Motion passed unanimously.

Respectively submitted by,

Approved by,

Wendy Ormsby
DOD

Kimberly A. Buchanan
Secretary