

**Souderton Charter School Collaborative
Board of Trustees Meeting Minutes
7:00 p.m. – February 18, 2004**

Board Members:

Carina Urbach	President
Lori Exley	Vice President
Kim Buchanan	Secretary
Pattie Guttenplan	Treasurer
Karen Keller	Trustee
John Penny	Trustee
Wendy McClanahan	Trustee

Absent:

Jeff Whiteley	Trustee
Joy Hunsberger	Trustee

Other Persons in Attendance:

Wendy D. Ormsby, MS SCSC Director of Organizational Development
Lynn Protnicki, School Nurse

Board called to order by President, C. Urbach, at 7:08 PM.
Roll called by K. Buchanan

Reviewed 1/16/04 minutes. **Motion:** C. Urbach made motion to accept minutes with changes. K. Keller seconded motion. Motion passed unanimously.

Public Comment- none

Leadership Report – Presented by W. Ormsby. Submitted a report for review (reference Attachment I). Additionally, Jill Miller started and it is going well.

Financial Report - Presented by W. Ormsby. **Motion:** L. Exley made a motion to approve the BVA as is. K. Buchanan seconded the motion. Motion passed unanimously.

Finance Committee Report- Presented by P. Guttenplan. The committee met today and has nothing to report.

Curriculum Committee Report - No report.

Human Resources Committee Report – No report.

Fundraising & Outreach Committee Report- Presented by W. McClanahan -37 new chairs arrived. Die cut machine was ordered. Basket Bingo is scheduled for late April. The committee is expected to sell flowers and candy for Easter. The committee reviewed the reason for not seeking 501 (C)(3) status. There was a discussion on how we want to set-up a budget for fundraising funds. Additionally, the committee is still planning a time and talent auction and bake auction. The committee was evaluating the need to attend a PTO conference in May.

Properties Committee Report- Presented by J. Penny. Design plans are being created and a draft is due week of February 23. The following changes are being considered: replacing three existing classrooms with three larger classrooms, expanding the great room, replacing the administrative and nurse's offices, enhancing the outside play space and adding 2-4 new bathrooms.

The committee discussed the use of an Internet Appliance, which costs approx \$2000 (with a yearly subscription price to be determined) that acts as a filter for use on the computers with internet access. The appliance, iPrism, was reviewed carefully by J. Penny and received high praise for its quality and its ability to meet SCSC's needs seamlessly with very little internal support. Industry reviews of iPrism have been outstanding.

Volunteerism Committee Report – Presented by K. Keller. The committee met on 2/12/04. 66% of families have participated in volunteer activities at the school for the months of September, October, and November. Faculty Appreciation is scheduled for May 17-21, 2004 and Charter School Week is scheduled for May 3-7, 2004.

Old Business:

Feedback on SASD Board Meeting regarding recommendation to remain K-8. - Presented by K. Buchanan/L. Exley. The SASD board met on February 12, 2004 and approved SCSC decision to remain K-8 program.

New Business:

Preliminary Review of 2004-5 School Calendar – Presented by W. Ormsby. A draft School Calendar was presented for 2004-5 School Year. A discussion was held.

Preliminary Review of 2004-5 School Budget – Presented by W. Ormsby. A draft School Budget was presented for 2004-5 School Year.

Upcoming Board Elections – Presented by C. Urbach/L. Exley
Elections are to be held in June. Terms for the following board members are up for this year: P. Guttenplan, K. Keller, and W. McClanahan.

C.Urbach publicly thanked L. Exley for filling in during her absence in the months of April and May for her maternity leave.

W. Ormsby reviewed the current calendar and indicated that one snow day must be made-up.

Adjournment: Motion: C. Urbach motioned to adjourn meeting. L. Exley seconded the motion. Motion passed unanimously. Meeting adjourned at 8:29 p.m.

Respectively submitted by,

Approved by,

Jennifer Arevalo, MEd
CAO

Kimberly A. Buchanan
Secretary